

RESOURCES

Sample Form F

Evaluation of faculty applicants

Please note that this form is intended as a sample only.

You may choose to use, modify, or ignore it according to your needs

CAUTION: If completed forms such as this are shared publicly in search committee meetings, they become part of the official record and are subject to disclosure should someone file a Public Records request. (see pp. 9, 20–21).

If individual search committee members use or adapt a form such as this as a means of taking private notes to remind them of their evaluation of each applicant and do not share the document publicly, it does not become part of the public record.

Applicant's Name _____

Reviewers Name (If form is shared in committee) _____

I = Inadequate; A = Adequate; G = Good; E = Excellent

| | I | A | G | E |
|---|---|---|---|---|
| Educational background/PhD in relevant area of study | | | | |
| Postdoctoral experience | | | | |
| Teaching experience | | | | |
| Research experience | | | | |
| Creativity or innovation of research | | | | |
| Publication history | | | | |
| Service contributions | | | | |
| Experience working with or teaching diverse groups including women and members of underrepresented minority groups | | | | |
| Meets departmental needs | | | | |
| Recommendation letters | | | | |

Particular strengths this applicant offers:

Concerns this applicant presents:

