



**Arts and Humanities
Faculty Research and Creative Activity Support Program Larger Grants
Application for Larger Grant: Conference Support Grant**

Name:

Department or School:

Rank:

E-mail Address:

Event Title:

Proposed Event Date(s): From _____ to _____

Total amount requested: \$ _____ (up to \$20,000)

Complete application must include the following:

Proposal: Attach a single PDF document that contains the following five sections:

Section 1: Event Proposal: A clear and concise description of the proposed scholarly event. Indicate significance to the relevant field or fields; proposed format and scope of the event (number of days, sessions, participants, etc.); experience the applicant brings to planning and running the event; and any planning already completed. If you are collaborating with others please list the contact names, email addresses and units. Please write for a broad audience within Arts and Sciences disciplines. Do not exceed 3 pages.

Section 2: Budget: Itemize the total amount into relevant categories (e.g., facilities rental; catering; transportation, lodging, and honoraria for speakers; publicity; supplies; etc.).

Section 3: CV. Include an updated, abbreviated CV that includes major publications and all research awards over the past 3 years. Do not exceed two pages per applicant.

Section 4: Previous support. Have you received a grant of any kind from the College of Arts and Sciences in the past 3 years that supports conference activity? If so, what effort resulted from the resources and how does that funding and previous event relate to the current request?

Section 5: Other Funding. Do you have any additional sources of funding already secured for this event, as well as a list of additional funding sources you plan to pursue? Indicate if you plan to charge a registration fee.

Letter of Support: Attach a letter of support from the Department Chair or School Director.

Complete Application: By signing, I indicate the application is complete and has the support of my department chair or center director.

Signature: _____



THE OHIO STATE UNIVERSITY

Associate Dean Signature: _____

Divisional Dean, Arts and Humanities: _____

Incomplete applications will not be considered.