MUSICAL INSTRUMENT RENTAL AGREEMENT

This Agreement is by and between The Ohio State University’s School of Music (hereinafter referred to as “School of Music”) and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (hereinafter referred to as “The Renter”).

The parties hereby agree as follows:

1. The School of Music hereby authorizes The Renter to rent a \_\_\_\_\_\_\_\_\_\_ for the rental period of \_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_, 20\_\_. The instrument will be picked up and returned by [Name} from [Name] in [Location] Hall, [Address]. The instrument must also be insured for at least replacement value of $\_\_\_\_\_\_\_.
2. While in the custody of The Renter, the School of Music requires the instrument be insured for theft and damage in the amount of $\_\_\_\_\_. Evidence of coverage in the form of a Certificate of Insurance is to be sent to the OSU School of Music, Attention: Pete Tender, 110 Weigel Hall, 1866 College Road, Columbus, OH 43210. Fax: 614/292-1102. The instrument will not be delivered to The Renter if the Certificate of Insurance has not been provided.
3. The Renter shall pay the School of Music a rental fee of $50.00 for the use of the instrument during the rental period. The rental fee must be received in full before the rental period.
4. This Agreement constitutes the entire agreement between the parties and any changes or modification shall be made and agreed to in writing and appended to the agreement. The Renter may not assign any right, duties or obligations described in this agreement without the written approval of the School of Music.
5. The terms and conditions contained herein shall be construed and interpreted in accordance with the laws of the state of Ohio. Any legal actions, claims, or demands shall be handled in a court of competent jurisdiction within the state of Ohio.
6. IN WITNESS WHEREOF, the parties have affixed their signature on the dates indicated below. FOR THE RENTER FOR THE SCHOOL OF MUSIC

Authorized Signature Date Michael Papadakdis Date

Printed Name: Senior VP and CFO

Title: Business and Finance

Date: