

2019 Application Form for ASC Grants for New Service-Learning Course Proposals

Application Deadline: April 8, 2019

You MUST use this form to submit your proposal. Please send submission (form and supplementary materials) to Linda Hood (hood.82@osu.edu), Executive Assistant to Associate Executive Dean Steven Fink.

1. Working Title of Course Proposal

2. Applicant Information

- Name:
- Title:
- Department:
- Address:
- Phone:
- E-mail:

3. Course Description

- Provide general description of course goals of proposed undergraduate course.
- Provide general description of content of proposed undergraduate course.
- Provide general description of service-learning component of the course.
- Provide general explanation of how service-learning activities will contribute to the course goals.
- Optional: Should you happen to already have a tentative syllabus (with course number), please provide it.

4. Community Focus and Reciprocity

- Identify and provide a brief profile of the intended community partner(s). (If a specific partnership has not yet been confirmed at the time of the grant proposal, provide a clear explanation of the kind of community partner(s) being sought and provide some examples of appropriate candidates for community partner(s).) *Community partners must be tax-exempt nonprofits or organizations with an easily identified public service component to their mission.*
- Describe the community partners' participation in the development of the service project.
- How does the service project reflect priorities and stated goals/needs of community partners and collaborative planning by all partners?
- Describe the anticipated community benefit and impact of the service project.

5. Letter of Support from Department Chair

- Letter should provide departmental support for offering the service-learning course on a continuing basis once approved.
- Letter should also address how the course plays into the department's curriculum. For example, will course be an elective that will count toward the minor? Will it request General Education status?