

**2021 Consolidated Calendar for Department Chairs/School Directors**

Revised July 1, 2021

Note: dates marked with asterisks are tentative pending schedules set by the Office of Academic Affairs, the Registrar's Office, and other university offices.

<b>August 18-19, 2021</b>	OAA orientation for new faculty
<b>August 20, 2021</b>	ASC orientation for new faculty
<b>August 24, 2021</b>	Autumn semester begins
<b>September 1, 2021</b>	Course change forms for spring semester to registrar (after ASC approvals)
<b>September 8, 2021</b>	Completed course proposals for college-supported interdisciplinary team-taught courses due in ASC Curriculum and Assessment services queue in curriculum.osu.edu
<b>October 2021</b>	Staff mid-year performance reviews
<b>October 1, 2021</b>	Regional campus promotion and tenure review materials due to chairs and directors
<b>October 13, 2021</b>	Recommended last date to schedule P&T review meetings of the eligible faculty
<b>October 14-15, 2021</b>	Autumn break
<b>October 24, 2021*</b>	Deadline for Board of Trustees (via OAA) to receive emeritus faculty requests and other personnel actions for November 17 Board meeting
<b>October 27, 2021</b>	Recommended final deadline for TIU comments period for P&T reviews
<b>October 28, 2021</b>	Deadline for submission of P&T dossiers to college
<b>October 29, 2021</b>	Deadline for faculty members to initiate faculty salary appeal process (provide info to appellant, notify divisional dean)
<b>November 1, 2021</b>	Reports from faculty on FPL in spring 2021 due to divisional dean and <a href="mailto:ascfacultyaffairs@osu.edu">ascfacultyaffairs@osu.edu</a>



<b>December 1, 2021</b>	Curriculum forms (other than course changes) for spring semester due to Registrar (after ASC approval)
<b>December 2, 2021</b>	Preliminary nominations for Distinguished University Professor due to divisional deans
<b>December 9, 2021</b>	Last day of regularly scheduled classes for autumn semester
<b>December 31, 2021</b>	Course change forms for summer semester to registrar (after ASC approvals)

